

Glendale Neighborhood Association By-Laws

Originally Adopted August 1984

Amended: May 20, 1985; December 8, 1994; November 14, 1996; November 6, 2002

Language Updates¹: September 17, 2024

Purpose: The purpose of the Glendale Neighborhood Association is to promote a spirit of camaraderie among the residents of the area, to provide opportunities for cooperation among the residents in projects which are in the interest of the community, to provide a forum to discuss matters of concern and to provide one voice in expressing opinions to elected officials and the public in matters which affect the citizens of this community.

Article I. Membership and Dues

Section 1. Membership in the Glendale Neighborhood Association shall include all adult residents residing in this area. The area of the Glendale Neighborhood Association includes that part of the city of Madison bounded by Highway 51 to Monona Drive and from 205 Crestview Drive to Indian Trace on eastward to and including Edna Taylor Conservation Park through Ruth Street.

Section 2. A voluntary membership donation shall be set by the Board of Directors payable as designated by the Board of Directors.

Section 3. Membership in the Association shall be terminated by ceasing to be a resident of the area designated in Section 1.

Section 4. Each member is entitled to one vote at any Association Meeting.

Article II. Association Meetings

Section 1. All meetings of the Association shall be held at such date, time, and place as designated by the Board of Directors.

Section 2. Special meetings shall be held when directed by the President or a majority of the Board of Directors. Notice of a special meeting shall designate the items of business to be considered.

Section 3. Each member must be present in order to vote and there shall be no voting by proxy.

Section 4. Those members in attendance shall constitute a quorum.

Section 5. Each year there shall be at least two meetings of the members of the Association, one of which shall be designated the Annual Meeting to be held in the fall of the year and the other approximately six months later.

¹ Bylaws updated on September 17 to reflect the new name of Dr. Virginia Henderson Elementary School (formerly Glendale Elementary School) and to use more inclusive language.

Article III. Officers

Section 1. Officers of the Association shall be a president, vice president, secretary, and treasurer, each of whom shall be elected for a term of one year. Officers shall hold office until their successors are selected.

Section 2. The president shall preside at all meetings of the Association and at all meetings of the Board of Directors and shall have general supervision of the affairs of the Association. The president may be an alternate signatory on the accounts of the Association.

Section 3. The vice president shall perform the duties of the president in the absence of the president and carry out whatever other duties are designated to the vice president by the Board of Directors.

Section 4. The secretary shall issue notice of all the meetings of the Association and keep minutes of the same, shall have charge of all records and papers, and perform such duties as are incident to the office.

Section 5. The treasurer shall have custody of all money and securities of the Association and shall give such bond at the Board of Directors may require. They shall sign all checks of the Association and perform such duties as are incident to the office.

Section 6. Vacancies may be filled by appointment of the Board of Directors. Such appointees shall serve until the next annual meeting.

Article IV. Board of Directors

Section 1. The Board of Directors shall exercise general supervision of all affairs of the Association and discharge all duties incident to such offices.

Section 2. Any member in good standing is eligible to be on the Board of Directors in the Glendale Neighborhood Association. Nominations for directors will be taken from the floor at the Annual Meeting of the Association. Election shall be by majority vote of those present.

Section 3. The number of Directors of the Association shall be at least 9 in number.

Section 4. Three Directors shall be elected annually for a period of 3 years.

Section 5. Regular Meetings: A regular meeting of all the new Board of Directors for the purpose of electing officers for the ensuing year shall be held immediately at the same place as the annual meeting of the members. Other regular meetings of the Directors shall be held at such place as the Directors may designate, as needed, at such times as the Board of Directors may determine and upon such notice as the Directors require.

Section 6. Special Meetings: Special meetings of the Board may be called for by the president, or in their absence, the vice president, at any time, for any purpose. A special meeting may also be called at the direction of any 5 members of the Board.

Section 7. Vacancies on the Board may be filled by the appointment of the Board and shall serve until the next annual meeting.

Section 8. Quorum: A quorum for the transaction of business at any regular or special meetings of the Directors shall consist of 5 members of the Board.

Section 9. The Board of Directors shall report to the members of the Association on the state of affairs of the Association at the annual meeting.

Article V. Finance

Section 1. The funds of the Association shall be deposited in such bank or other financial institution as the Board of Directors shall designate and shall be withdrawn only upon checks, drafts, or order of the Association signed by the treasurer or secretary.

Section 2. In the event that Association is discontinued, all remaining funds shall be donated to Dr. Virginia Henderson Elementary School to be used at their discretion.

Article VI. Amendments

Section 1. Amendments to these by-laws may be made by a two-thirds vote of those members present and voting at any regular or special meetings of the Association, providing the amendments are submitted to the membership in writing.

Article VII. Parliamentary Authority

Section 1. The rules contained in *Roberts Rules of Order Newly Revised* shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these by-laws.